



# National Recreation and Park Association

## GROUP REGISTRATION TERMS AND POLICIES 2010 CONGRESS & EXPOSITION

### General Information

Group registration is designed for park and recreation agencies that are sending five (5) or more employees within the same organization to the NRPA Congress & Exposition, October 25-29, 2010 in Minneapolis, Minnesota.

For groups of five (5), the first four (4) full package registrations are to be paid in full and the 5<sup>th</sup> is FREE. Non-member registration rates are processed first so the value of the free registration(s) is equal to or less than the value of the non-member rate.

Group registration discounts available for full package registrations only and are valid at the early bird rate before August 25, 2010, the regular rates after August 25, 2009, and onsite rates at the event.

Please complete a registration form for each delegate registering for the 2010 NRPA Congress & Exposition. **All forms must be submitted together to receive the discount along with this cover letter.**

The \$25 paper processing fee will be waived for group registrations only.

### Cancellations

A cancellation within a group registration may be replaced with another delegate within the same organization. In the event of more than one (1) cancellation, the free registration is forfeited and the next

cancellation(s) are subject to the \$55 processing fee per registration.

Group cancellations must be submitted in writing by **September 28, 2010 no later than 5pm EST** and will incur a \$55.00 processing fee per registration. No refunds will be issued if postmarked after **September 28, 2010**.

Cancellations may be submitted by:

### Mail:

NRPA c/o Wyndham Jade  
6400 International Parkway Ste 2500  
Plano, TX 75093

**Fax:** 972.349.7715

**Email:** nrpa@wyndhamjade.com

### Payment Method

Registrants not providing NRPA with a method of payment will be considered an incomplete registration and will not be able to attend NRPA conferences until payment has been made. NRPA accepts Checks, Purchase Orders, VISA, MasterCard, Discover, and American Express as forms of payment.

### Purchase Orders

Registrants will need to provide NRPA with a valid Purchase Order number in order to process registration. NRPA has the right to contact the company issuing the purchase order to confirm its validity.

**YES! I would like to take advantage of the group registration**

- ✓ I've read the terms and policies
- ✓ All registration forms are submitted with this form
- ✓ Form of payment is included

### Primary Contact for Group Package

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

# REGISTRATION FORM

## 1. Print carefully.

Your badge will be printed from this information.

NRPA Member # \_\_\_\_\_  
 First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_  
 Nickname (NAME FOR BADGE) \_\_\_\_\_ Title \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_  
 Office Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_

NOTE: GUEST REGISTRATION IS FOR NON-INDUSTRY ATTENDEE/GUEST ONLY. EDUCATION SESSIONS ARE NOT INCLUDED IN GUEST REGISTRATION.

Guest First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Badge Name \_\_\_\_\_



2010 NRPA  
Congress & Exposition

October 25–29  
Minneapolis, Minnesota

### REGISTRATION QUESTIONS?

Call: 888.385.8010  
(toll-free U.S. & Canada)  
972.349.5891 (International)  
Fax: 972.349.7715  
Email: nrpa@wyndhamjade.com

NRPA makes available its members' addresses (excluding telephone and email) to vendors who provide products and services to the park and recreation community. Please check here if you prefer not to be included in these lists.

### CERTIFICATION DESIGNATION:

CPRP  CTRS  CPSI  AFO  APRP  Other \_\_\_\_\_



If you require any additional accommodations, please indicate in the space below. A representative from NRPA will contact you to ensure that you receive the most effective means of accommodation.

\_\_\_\_\_

### ATTENDEE INFORMATION:

#### 1. Is this your first NRPA Congress?

Yes  No

#### 2. Are you:

Professional  
 Management  
 Staff  
 Student  
 Retired  
 Educator/Researcher  
 Citizen-Board/Advocate  
 Supplier  
 Other \_\_\_\_\_

#### 3. Your Purchasing Role

(CHECK ONE)

Make final decision  
 Make final recommendation  
 Part of recommendation process  
 No Role

#### 4. Age (CHECK ONE)

Under 20  21–30  
 31–40  41–50  
 51–60  Over 60

#### 5. Gender

Male  Female

#### 6. Operating Budget

Under \$500,000  
 \$500,000 to \$1M  
 \$1M to \$2.5M  
 \$2.5M to \$5M  
 \$5M to \$10M  
 \$10M to \$15M  
 \$15M to \$25M  
 \$25M to \$50M  
 Over \$50M

#### 7. Population Served

Under 10,000  
 10,000 to 25,000  
 25,000 to 50,000  
 50,000 to 100,000  
 100,000 to 250,000  
 250,000 to 500,000  
 500,000 to 1M  
 1M to 2M  
 2M to 3M  
 Over 3M

## 2. Registration Fees

Take the Environmental Stewardship Challenge and SAVE \$25 by registering ONLINE!



	Full Package	Educational Package	Spouse/Guest	Retired Package	**Student Full-Time	Expo Only
<b>Early Bird Fees: Before 8/25/10</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Member	\$434	\$382	N/A	\$204	\$25	\$93
Nonmember	\$575*	\$519*	\$225	\$272*	\$70	\$93
<b>ALL EDUCATION SESSIONS</b>	X	X	N/A	X	X	N/A
<b>GENERAL SESSION</b>	X	X	X	X	X	N/A
<b>EXPO DAILY ADMISSION</b>	X	X	X	X	X	X
<b>PARK AND RECREATION SHOWCASE</b>	X	X	N/A	X	X	N/A
<b>RESEARCH SYMPOSIUM</b>	X	X	N/A	X	X	N/A
<b>NRPA WELCOME PARTY</b>	X	N/A	X	X	X	N/A
<b>NRPA CLOSING PARTY</b>	X	N/A	X	X	X	N/A
<b>After 8/25/10</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Member	\$629	\$576	N/A	\$225	\$25	\$99
NonMember	\$755*	\$708*	\$230	\$309*	\$70	\$99

\*These nonmember registration fees automatically include individual membership to NRPA for one-year. **To opt out of this benefit, check here:**

\*\*Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation, or related matters, and is not simultaneously employed as a full-time professional. All nonmember students must provide proof of student status prior to receiving registration materials. Student status must be verified one of the following ways: an original letter on the institution's letterhead signed by any qualified representative from your university program, student id with valid dates, or a current transcript. Verification must be submitted at the same time as registration:

## 3. CEUs

Do you plan to earn CEUs? Tickets will be required for each session. To receive your tickets, please check all days that you plan to attend education sessions for CEUs:  Tuesday (TUC)  Wednesday (WEC)  Thursday (THC)  Friday (FRC)  Not attending courses for credit (NO)



Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Membership # \_\_\_\_\_ (PLEASE REPEAT THIS INFORMATION FROM THE OTHER SIDE.)

#### 4. Off-Site Institutes (CEUs SUBJECT TO CHANGE)

Select One	Item Description	Time	CEUs	Member	Non Member
<b>Monday, October 25</b>					
<input type="radio"/>	1. Revel in the Colors of Fall – Explore Gardens Great and Small	8 a.m. – 4 p.m.	0.7	\$50	\$65
<input type="radio"/>	2. Mississippi River Parks: Power, Place, and Partners	8 a.m. – 4 p.m.	0.7	\$50	\$65
<input type="radio"/>	3. The Ins and Outs of Playground Manufacturing	8:15 a.m. – 4:15 p.m.	0.7	\$45	\$60
<input type="radio"/>	4. Best of Show – NACPRO Annual County/Regional Park Tour	8:30 a.m. – 3:45 p.m.	0.7	\$50	\$65
<input type="radio"/>	5. Biking in Vikingland	8:30 a.m. – 4:30 p.m.	0.8	\$40	\$55
<input type="radio"/>	6. Tips of the Trade at the New Twins Target Field	8:45 a.m. – 3:45 p.m.	0.6	\$45	\$60
<input type="radio"/>	7. Farming 2010: Getting in Touch with Nature and the Land	8:45 a.m. – 4:30 p.m.	0.7	\$50	\$65
<b>Tuesday, October 26</b>					
<input type="radio"/>	8. Blueprint to Excellence	8:30 a.m. – 12 noon	0.4	\$40	\$55
<input type="radio"/>	9. Children and Nature: Breaking New Ground	8:30 a.m. – 12:30 p.m.	0.4	\$30	\$45
<b>Wednesday, October 27</b>					
<input type="radio"/>	10. Chillin for Change	5:30 – 9:30 p.m.	0.4	\$30	\$45
<b>Friday, October 29</b>					
<input type="radio"/>	11. Archery for Everyone and Everywhere	8 a.m. – 4 p.m.	0.8	\$40	\$55
<input type="radio"/>	12. Forestry – Urban and Suburban, America’s Finest Urban Forestry Programs	8:15 a.m. – 4:15 p.m.	0.7	\$40	\$55
<input type="radio"/>	13. A Greener Way of Life	8:15 a.m. – 4:15 p.m.	0.7	\$40	\$55
<input type="radio"/>	14. Megamall of Sports	8:30 a.m. – 4:30 p.m.	0.7	\$50	\$65
<input type="radio"/>	15. Sweet Singletrack: Recipe for Sustainable Trail Design and Successful Partnership	8:30 a.m. – 4:30 p.m.	0.7	\$40	\$55
<input type="radio"/>	16. From Gravel Pit to City Center	8:45 a.m. – 2:45 p.m.	0.5	\$40	\$55
<input type="radio"/>	17. Municipal Golf: The Economic, Play and Environmental Impacts to Parks and Recreation	8:45 a.m. – 4:45 p.m.	0.8	\$50	\$65
<input type="radio"/>	18. What’s Art Got to Do With It?	10 a.m. – 4 p.m.	0.6	\$30	\$45

#### 5. Seminars

- Alternative Funding Development Program** \_\_\_\_\_ Qty x \$99 = \$ \_\_\_\_\_  
 Monday, October 25, 8 a.m. – 5 p.m.
- Leadership Development Seminar** \_\_\_\_\_ Qty x \$99 = \$ \_\_\_\_\_  
 Monday, October 25, 8 a.m. – 5 p.m.
- Building Customer Service and Winning Customer Loyalty** \_\_\_\_\_ Qty x \$99 = \$ \_\_\_\_\_  
 Monday, October 25, 8 a.m. – 5 p.m.

#### 6. Additional Training

- Aquatic Facility Operator Course (AFO)** \_\_\_\_\_ Qty x \$275 = \$ \_\_\_\_\_  
 Sunday, October 24 – Monday, October 25, 8 a.m. – 5 p.m.
- AFRS PTI (includes lunch)** \_\_\_\_\_ Qty x \$60 = \$ \_\_\_\_\_  
 Monday, October 25, 8 a.m. – 5 p.m.  
 Please select military branch (required):  Army  Navy  
 Marine Corps  Air Force  Corps of Engineers  Coast Guard
- Academic Accreditation 2013: A Mark of Excellence!** \_\_\_\_\_ Qty FREE  
 Tuesday, October 26, 1:45 – 5 p.m.
- Agency Accreditation & CAPRA Visitor Training** \_\_\_\_\_ Qty x \$65 = \$ \_\_\_\_\_  
 Friday, October 29, 8:30 – 11:45 a.m.

#### 7. Ticketed Events

- Welcome Party** \_\_\_\_\_ Qty x \$50 = \$ \_\_\_\_\_  
 Tuesday, October 26, 6:30 – 8:30 p.m.
- Closing Party** \_\_\_\_\_ Qty x \$50 = \$ \_\_\_\_\_  
 Thursday, October 28, 5:30 – 7:30 p.m.
- Ethnic Minority Society (EMS) Luncheon** \_\_\_\_\_ Qty x \$50 = \$ \_\_\_\_\_  
 Thursday, October 28, 12 – 1 p.m.
- 5K Fun Walk/Run** \_\_\_\_\_ Qty x \$25 = \$ \_\_\_\_\_  
 Thursday, October 28, 7:30 a.m.  
 T-Shirt size: \_\_\_ S \_\_\_ M \_\_\_ L \_\_\_ XL \_\_\_ XXL  
 \*Please write # if purchasing more than one.

#### Golf

- Your handicap: \_\_\_\_\_
- Transportation available upon request from The Minneapolis Convention Center. Do you need transportation to the golf tournament?  Yes  No
- \*Please pair me with the following golfers:  
 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_
- \*Note: Please understand that requesting to play with individuals does not register them for the tournament. Each individual MUST register separately. We will make every effort to accommodate your request.*
- 18-Hole Tournament** \_\_\_\_\_ Qty x \$100 = \$ \_\_\_\_\_  
 Monday, October 25, bus departs 9 a.m.  
 (includes driving range, green fees, cart, prizes, awards and lunch)
- 9-Hole Tournament** \_\_\_\_\_ Qty x \$65 = \$ \_\_\_\_\_  
 Monday, October 25, bus departs 12 noon  
 (includes green fees, cart, prizes, awards and lunch)

#### 8. Donation Opportunity

Please consider the following tax-deductible donation opportunity.  
 NRPA Annual Fund Campaign Contribution \$ \_\_\_\_\_

#### 9. Registration Summary and Payment

Full payment required for processing. Forms received without payment or authorized purchase order will be returned. If payment covers several registrations, staple check to all forms covered by payment.

- Total Amount (BY SECTION)**
- > Registration Fees (from Section 2) \$ \_\_\_\_\_
  - > Off-Site Institutes (from Section 4) \$ \_\_\_\_\_
  - > Seminars (from Section 5) \$ \_\_\_\_\_
  - > Additional Training (from Section 6) \$ \_\_\_\_\_
  - > Ticketed Events (from Section 7) \$ \_\_\_\_\_
  - > Donation Opportunity (from Section 8) \$ \_\_\_\_\_
  - > Grand Total (U.S. Funds) \$ \_\_\_\_\_

#### Method of Payment (SELECT ONE)

- Type of card:  AMEX  MC  Visa  Discover
- Card # \_\_\_\_\_ Exp Date \_\_\_\_\_
- Billing address \_\_\_\_\_
- Card holder’s name \_\_\_\_\_
- Authorized signature \_\_\_\_\_
- Check payable to NRPA  PO # \_\_\_\_\_

#### 10. Return Form and Full Payment

**Fax:** 972.349.7715  
**Mail:** NRPA Congress Registration, P.O. Box 5004, Merrifield, VA 22116-5004

#### 11. Cancellation Policy

By completing and submitting this registration form, you agree to NRPA’s Policies and Terms of Registration. NRPA encourages you to read through these Policies and Terms carefully. They can be found at [www.nrpa.org/Congress](http://www.nrpa.org/Congress).

Cancellations must be submitted in writing by Tuesday, September 28, 2010 no later than 5 p.m. EST and will incur a \$55 fee. No refunds will be issued if postmarked after Tuesday, September 28, 2010.